**CITY OF FAIRVIEW CITY MANAGER**

 **RECRUITMENT APPLICANT QUESTIONNAIRE**

**Please complete this questionnaire, save your completed version with your first and last name at the beginning of the filename, and email it with all other application materials to** **emily@jensenstrategies.com** **by** **Sunday, April 21, 2024.**

Please provide the information including name, education, current location, five most recent positions, involuntary separations, any accusations of professional misconduct, and explanation of any employment gaps. Even if this information is included in your cover letter or resume, we ask that you to provide it in the standard format below. YOUR APPLICATION WILL NOT BE CONSIDERED WITHOUT THIS COMPLETED QUESTIONNAIRE.

If you have any questions regarding this application or the hiring process please contact Emily Rehder at emily@jensenstrategies.com or 503-477-5615.

**Name: Click or tap here to enter text. Preferred Name (if different): Click or tap here to enter text.**

**Pronouns: Click or tap here to enter text. Prefer not to answer**

**Current residence (city/state) : Click or tap here to enter text.**

**Highest education degree completed: Click or tap here to enter text.**

**How did you learn about this job posting? (Check all that apply)**

 **Ad (Please specify source) Click or tap here to enter text. Colleague / Friend**

 **Jensen Strategies communication Jensen Strategies website**

 **Other: Click or tap here to enter text.**

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| **Most Recent Position** |
| Title: | Click or tap here to enter text. |
| Dates in position (Month/Year):  | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. |
| Population size served by organization: | Click or tap here to enter text. |
| Number of employees in organization: | Click or tap here to enter text. |
| \*Number of employees supervised: | Click or tap here to enter text. |
| \*\*Number of direct reports: | Click or tap here to enter text. |
| Budget amount managed: | Click or tap here to enter text. |

\* Employees supervised are those employees that reported to you through the chain of command. \*\*Direct reports are those who report directly to you.

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| **Second Most Recent Position** |
| Title: | Click or tap here to enter text. |
| Dates in position(Month/Year):  | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. |
| Population size served by organization: | Click or tap here to enter text. |
| Number of employees in organization: | Click or tap here to enter text. |
| Number of employees supervised: | Click or tap here to enter text. |
| Number of direct reports: | Click or tap here to enter text. |
| Budget amount managed: | Click or tap here to enter text. |
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| **Third Most Recent Position** |
| Title: | Click or tap here to enter text. |
| Dates in position (Month/Year): | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. |
| Population size served by organization: | Click or tap here to enter text. |
| Number of employees in organization: | Click or tap here to enter text. |
| Number of employees supervised: | Click or tap here to enter text. |
| Number of direct reports: | Click or tap here to enter text. |
| Budget amount managed: | Click or tap here to enter text. |

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| **Fourth Most Recent Position** |
| Title: | Click or tap here to enter text. |
| Dates in position (Month/Year):  | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. |
| Population size served by organization: | Click or tap here to enter text. |
| Number of employees in organization: | Click or tap here to enter text. |
| Number of employees supervised: | Click or tap here to enter text. |
| Number of direct reports: | Click or tap here to enter text. |
| Budget amount managed: | Click or tap here to enter text. |

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| **Fifth Most Recent Position** |
| Title: | Click or tap here to enter text. |
| Dates in position (Month/Year): | Click or tap here to enter text. |
| Organization: | Click or tap here to enter text. |
| Population size served by organization: | Click or tap here to enter text. |
| Number of employees in organization: | Click or tap here to enter text. |
| Number of employees supervised: | Click or tap here to enter text. |
| Number of direct reports: | Click or tap here to enter text. |
| Budget amount managed: | Click or tap here to enter text. |

1. **Are there any involuntary separations related to your work in past positions? If so, please describe the circumstances.**

Click or tap here to enter text.

1. **Are there any past controversies (e.g, ethics or other professional misconduct accusations/violations) related to your work in past positions? If so, please describe the circumstances and outcomes.**

Click or tap here to enter text.

1. **If you have any employment gaps between any of the above positions, please explain.**

Click or tap here to enter text.

1. **I certify my answers are truthful to the best of my knowledge. [check box]**

Yes: [ ]

1. Thank you for your application! We will not share your contact information but will add you to our Jensen Strategies email list for future opportunities. If you would like to opt out of being added to the future opportunities email list please check the box. [ ]